



## REQUEST FOR QUOTATION


FOR THE PROVISION OF: Replacement of the Roof at the Almer Carlson Pool with a New Roofing System Rated to the Highest FireSmart Standard, Including Removal of Existing Solar Heating Panels

RFQ TITLE: Almer Carlson Pool Roof Replacement

RFQ NUMBER: RFQ-25013

DATE ISSUED: May 5, 2025

CLOSING DATE: May 30, 2025

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## REQUEST FOR QUOTATION

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### 1.0 INTRODUCTION

The Fraser Valley Regional District (FVRD) is seeking quotations from qualified contractors for the removal of the existing roof and solar heating panels, and the installation of a new roofing system at the Almer Carlson Pool in North Bend, British Columbia. The facility operates seasonally from July through September. All work must be completed following the seasonal closure in late September and prior to reopening the following year.

The new roofing system must meet or exceed the highest available FireSmart rating (e.g., Class A fire resistance). In addition to the roofing replacement, contractors must remove the existing solar heating panels and provide all necessary structural reinforcements or backing to support the future reinstallation of solar panels in 2026.

#### **Specifications include the following:**

- Removal and disposal of existing roofing materials in compliance with applicable regulations
- Removal and safe storage of existing solar heating panels
- Inspection of the roof structure to identify any damage requiring repair
- Supply and installation of new FireSmart-rated roofing materials (Class A or equivalent)
- Installation of adequate structural backing or mounts to allow for future reinstallation of solar heating panels
- Compliance with WorkSafeBC regulations and municipal building codes
- Coordination with FVRD personnel for access and site readiness
- All work to be completed during the facility's off-season.

### 2.0 SUBMISSION

One (1) completed copy of the Quotation marked the RFQ Title and RFQ Number should be delivered by hand, regular mail or courier, or email before 4 pm on May 30, 2025 to:

Fraser Valley Regional District  
Attn: Mike Freimark  
1005 6<sup>th</sup> Avenue  
Hope, British Columbia  
V0X 1L4  
Email: [mfreimark@fvrld.ca](mailto:mfreimark@fvrld.ca)

Quotations received after the time specified above may not be considered.

The FVRD reserves the right to cancel this RFQ for any reason whatsoever without any liability to any party for any claims of any kind whatsoever.

All Quotations will remain confidential, subject to the statutory requirements for disclosure under the *Freedom of Information and Protection of Privacy Act*.

### **3.0 INQUIRIES AND ADDENDA**

All inquiries regarding this RFQ should be directed to:

Todd Hadway  
Facility Maintenance Coordinator  
Telephone: 604-869-2304  
Email: [thadway@fvrld.ca](mailto:thadway@fvrld.ca)

Any inquiries that are received by the FVRD and that affect this RFQ will be issued as addenda to all contractors that received the original RFQ. By delivery of a Quotation, the Contractor is deemed to have received, accepted and understood the entire RFQ including any addenda.

Any information regarding this RFQ obtained by a party from any source other than from the FVRD by way of addenda is not authorized and should not be relied upon.

### **4.0 NO CONTRACT**

This RFQ is an invitation for quotations only and should not be construed as an intention by the Fraser Valley Regional District (FVRD) to enter into contractual relations with any party submitting a Quotation. The FVRD will provide written notice of acceptance of a Quotation only if it elects to proceed with the acquisition of the Services described herein. At that time, the FVRD will seek to formalize a contract for the purpose of completing the work. The FVRD reserves the right to negotiate modifications to any terms of a submitted Quotation to ensure the final contract meets its operational, budgetary, and technical requirements.

### **5.0 LIMITATION OF LIABILITY**

By submitting a Quotation, each contractor irrevocably agrees that the FVRD shall not be liable to any contractor Proponent or any person whatsoever, for any claims of any nature (in contract, in tort, or otherwise), for any costs, expenses, compensation, damages, or anything whatsoever, including without limitation, costs and expenses associated with the Contractor's preparation and submission of their Quotation, their participation in this RFQ, for loss of revenue, opportunity or anticipated profit, arising in connection with its Quotation, this RFQ, any subsequent processes or opportunity, any contract, or any matter whatsoever.

## **6.0 CONFLICT OF INTEREST**

Contractors shall disclose any potential conflict of interest and existing business relationship they may have with the FVRD, its elected or appointed officials or employees.


## **7.0 NO LOBBYING**

Contractors and their agents are not permitted to contact any member of the FVRD Board of Directors or staff with respect to this RFQ, except as expressly provided for herein.

Contractors will not offer entertainment, gifts, gratuities, discounts, or special services, regardless of value, to any employee or elected official of the FVRD. The FVRD reserves the right to disqualify any contractor from participation in this RFQ that acts in contravention of this requirement.

Schedule A

# QUOTATION

 <p>Fraser Valley Regional District</p>	<p>RFQ NUMBER: RFQ-25013</p> <hr/> <p>RFQ TITLE: Almer Carlson Pool Roof Replacement</p>
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Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name and title of Representative: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Form of Business Organization

- ☐ Sole Proprietorship
- ☐ Partnership      Date of Establishment \_\_\_\_\_
- ☐ Corporation      Date of Incorporation \_\_\_\_\_ Business No. \_\_\_\_\_

I/We hereby offer to provide to the Fraser Valley Regional District the *Services* for the prices plus applicable taxes:

Item #	Item Name	Estimated Quantity	Unit of Measure	Unit Price	Total Amount
1.					
2.					
3.					
CURRENCY: Canadian				Subtotal:	\$
				GST (5%)	\$
				PST (7%)	\$
				TOTAL:	\$

If this Quotation is for the provision Goods, the price quote shall be inclusive of packing, crating, and freight, F.O.B. 48846 Highline Road, North Bend, British Columbia.

If this offer is accepted by the FVRD, then such offer and acceptance will create a contract as described in the RFQ, this Quotation and other terms, if any, that are agreed to in writing by the parties.

I/We the undersigned authorized representatives of the Contractor, having received and carefully reviewed the RFQ, including without limitation the Specifications and General Terms and Conditions, submit this Quotation in response to the RFQ.

**This Quotation** is offered by the Contractor this \_\_\_\_ day of \_\_\_\_\_, 2025.

CONTRACTOR

I/We have authority to bind the Contractor

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Legal Name of Contractor

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Signature of Authorized Signatory

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Name & Title/Position:

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Signature of Authorized Signatory

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Name & Title/Position: